

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT Paving Marking Services

No. 01

DATE OF ISSUANCE 8/7/2025

EFFECTIVE DATE 8/7/2025

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3597-WA03

CONTRACTOR- TRP Construction Group LLC

ENGINEER / ARCHITECT- Robert Companion

Description of changes:

Decreasing the approved change order by \$25, 000.00 to stay within the NTE amount and to ensure the vendor will be able to do the work by the 9/30/2025 deadline.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE: Original Contract Price \$ 100,000.00	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: 9/30/2025 (days and dates) Ready for Final Payment: 9/30/2025 (days and dates)
Net change from previous Change Orders No. 00 to No. 00 \$ 0.00	Net change from previous Change Orders No. 00 to No. 00 0 (days)
Contract Price prior to this Change Order \$ 100,000.00	Contract Times Prior to This Change Order Substantial Completion: 9/30/2025 (days and dates) Ready for Final Payment: 9/30/2025 (days and dates)
Net Increase (decrease) of Change Order - 25,000.00	Net Increase (decrease) of this Change Order 0 (days)
Contract Price with all approved Change Orders \$ 100,000.00 75,000.00	Contract Times with all approved Change Orders Substantial Completion: 9/30/2025 (days and dates) Ready for Final Payment: 9/30/2025 (days and dates)

RECOMMENDED:

By: Robert Companion
Engineer/Architect (Authorized Signature)
Date: 8/11/2025

APPROVED:

By: Doug Podiak
COUNTY (Authorized Signature)
Date: 8/8/2025

ACCEPTED:

By: Thomas Underwood
Contractor (Authorized Signature)
Date: 8/14/2025

BD

CHANGE ORDER APPROVAL FORM

PROJECT: Refurbishment Striping

CHANGE ORDER NUMBER: 01

DATE: 8/7/2025

CONTRACT NUMBER: CM3597-WA03

PURCHASE ORDER NUMBER (IF APPLICABLE): 25000415

TO CONTRACTOR: TRP Construction Group LLC

Description: Decreasing the approved change order by \$25, 000.00

Reason for Change Order: To stay within the NTE amount and to ensure the vendor will be able to do the work by the 9/30/2025 deadline.

Original Contract Sum.....	\$	<u>100,000.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>100,000.00</u>
Amount of this Change Order (Decrease).....	\$	<u>25,000.00</u>
New Contract Sum Including this Change Order.....	\$	<u>75,000.00</u>

The Contract Time will be **increased or decreased (select one)** 0 days
Previous Substantial Completion: 9/30/2025 Previous Final Completion: 9/30/2025
New Substantial Completion: 9/30/2025 New Final Completion: 9/30/2025

APPROVED BY: <u>Doug Podiak</u> Department Head/Managing Agent	DATE: <u>8/8/2025</u>
APPROVED BY: <u>Lanace Melmore</u> Procurement	DATE: <u>8/13/2025</u>
APPROVED BY: <u>Chris Lacambra</u>  Office of Management and Budget	DATE: <u>8/8/2025</u>
APPROVED BY: <u>Denise C. May, Esq., BCS</u>  County Attorney	DATE: <u>8/19/2025</u>
APPROVED BY:  County Manager	DATE: <u>8/20/2025</u>

APPROVED BY: N/A
Chairman

DATE: _____

ATTEST: N/A
Mitch L. Keiter, Clerk of Courts

DATE: _____

Account No(s). 03404541-534008 *Clerk Finance* 2/20/2025

Certificate Of Completion

Envelope Id: 6AB111EB-C2AA-4AC2-AEF0-FC782A897B80

Status: Completed

Subject: TRP Construction Group CM3597-WA03 CO-01

Source Envelope:

Document Pages: 3

Signatures: 9

Envelope Originator:

Certificate Pages: 6

Initials: 3

Noami Davis

AutoNav: Enabled

ndavis@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Noami Davis

Location: DocuSign

8/7/2025 2:23:38 PM

ndavis@nassaucountyfl.com

Signer Events

Signature

Timestamp

Becky Diden

bdiden@nassaucountyfl.com

Recycle Coordinator

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 8/7/2025 2:29:10 PM

Viewed: 8/7/2025 2:29:56 PM

Signed: 8/7/2025 2:32:22 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 8/7/2025 2:32:23 PM

Viewed: 8/8/2025 9:15:26 AM

Signed: 8/8/2025 9:16:22 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 8/8/2025 9:16:24 AM

Viewed: 8/8/2025 9:33:37 AM

Signed: 8/8/2025 9:35:06 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 8/8/2025 9:35:07 AM

Viewed: 8/8/2025 12:12:34 PM

Signed: 8/8/2025 12:13:18 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Robert Companion RCompanion@nassaucountyfl.com Deputy County Manager - County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/11/2025 9:14:34 AM Viewed: 8/11/2025 9:19:11 AM Signed: 8/11/2025 9:19:24 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Noami Davis ndavis@nassaucountyfl.com Security Level: Email, Account Authentication (None)	Completed Using IP Address: 50.238.237.26	Sent: 8/13/2025 8:02:05 AM Viewed: 8/13/2025 8:02:32 AM Signed: 8/13/2025 8:02:38 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1006:b129:a050:ecac:6ffa:3876:3500 Signed using mobile	Sent: 8/8/2025 12:13:20 PM Resent: 8/11/2025 9:19:26 AM Resent: 8/13/2025 8:02:39 AM Viewed: 8/12/2025 4:35:28 PM Signed: 8/13/2025 4:37:00 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Thomas Underwood tomu@trpinfra.com Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 71.43.153.130	Sent: 8/13/2025 4:37:02 PM Viewed: 8/14/2025 9:48:32 AM Signed: 8/14/2025 9:48:48 AM
Electronic Record and Signature Disclosure: Accepted: 8/14/2025 9:48:32 AM ID: f4d19944-a896-4990-acb0-4acf76160177		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/14/2025 9:48:50 AM Viewed: 8/19/2025 3:11:52 PM Signed: 8/19/2025 3:12:32 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/19/2025 3:12:34 PM Viewed: 8/19/2025 3:13:12 PM Signed: 8/19/2025 3:14:00 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Signer Events	Signature	Timestamp
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 8/19/2025 3:14:04 PM Viewed: 8/20/2025 9:35:32 AM Signed: 8/20/2025 9:36:30 AM
Clerk Finance boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 8/20/2025 9:36:32 AM Viewed: 8/20/2025 9:44:24 AM Signed: 8/20/2025 9:44:45 AM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Services boccclerkservices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/20/2025 9:44:49 AM Viewed: 8/20/2025 9:47:13 AM
Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/20/2025 9:44:51 AM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/20/2025 9:44:52 AM
Pamela Nelson pnelson@nassaucountyfl.com Admin Specialist II Nassau BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 8/20/2025 9:44:53 AM

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To advise County of Nassau of your new email address

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